

AGENDA
Montana Small Schools Alliance
QUARTERLY BOARD MEETING
11:00 A.M.
Wednesday, January 18, 2012
MSU – Bozeman, Reid Hall 123
Bozeman, MT 59717

AGENDA CHANGES

- 11:00 a.m. 1. CALL TO ORDER – Chair**
- 11:02 a.m. 2. APPROVAL OF MINUTES: September 21, 2011 Board Meeting**
- 11:05 a.m. 3. CHANGES/ACCEPTANCE OF AGENDA (action)**
- 11:10 a.m. 4. UNFINISHED BUSINESS (action items)**
A. Fiscal 2012 Office Manager Position.
- 11:25 a.m. 5. NEW BUSINESS (information/action items)**
A. Seat New MTSBA Member, Wayne Todd, Denton, MT.
B. Updated Rural Policies for Tobacco and Nicotine use on school property.
C. Dues Structure, Sites - Consortium
- 12:15 p.m. C. MSSA REPORTS**
1. Director’s Report
- 2012 Financial Report
- 2012 Membership Report
- 201 NREAC Conference
- 2011 September and November Workshop Report
- Common Core Standards Alignment Process
2. MACSS Report
3. MTSBA Report
4. UM Western Report
5. MSU – Bozeman Report
- 1:00 p.m. 6. ADJOURN**

1 p.m. lunch to follow at: TBD

DIRECTOR'S COMMENTS AND INFORMATION

4. Unfinished Business

A. **Fiscal 2012 Office Manager Position** – I recommend approving the employment of Linda Sunderlin as Office Manager at 20 hours weekly and \$15.00 an hour beginning in January. The \$15.00 an hour is contingent on Linda taking over the bookkeeping of the MSSA as directed by the Executive Director.

5. New Business

A. **MTSBA Board Member Seating** – Lance Voegle has appointed Wayne Todd, Trustee Chair at Denton Public Schools to our MSSA Board. We can approve the appointment at the meeting.

B. **Updated Rural Policies for Tobacco and Nicotine use on school property.** I will have a composite of the policies that need to be updated for our policy manual. Schools then will be eligible for the Tobacco Excellence Award through OPI.

C. **Dues Structure, Sites – Consortium.** I know that Jules and I will not have had time to review this by January but we can discuss the situation and some options so that he and I can have something by spring when we invoice schools on our programs. I will have a schedule of dates for the 2012 – 2013 consortium workshops to approve so that schools can prepare next year's calendar.

6. MSSA Reports

Director's Report

1. **Financial Report** – The MSSA budget is in very good shape with a substantial surplus projected for the end of the fiscal year. Please contact me with any questions if needed before the meeting. I will have a breakdown at the meeting.
2. **Membership Report** – I will update you on our membership in this meeting.
3. **NREAC Conference, Washington D.C.** – Jules and I will attend on the 31st of January and 1st of February.
4. **MSSA September, November Workshop Report** – I will report on the establishment of the social website for member teachers and our round of workshops in September and November.
5. **Common Core Standards Alignment Process** – I will outline our team and process as well as report on the conference we attended in December.
6. **Board Member Reports** – Anything that is noteworthy on our organizations is always enjoyable to hear and discuss!
 - **MACSS Report** – Kathy
 - **MTSBA Report** – Wayne
 - **U of M Western Report** – Mike
 - **MSU Bozeman Report** - Jayne